

MINUTES OF MEETING
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, September 14, 2016 at 5:00 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Capwell	President by telephone
Vincent Morretti	Secretary
Alen Hsu	Assistant Secretary

Also present were:

Doug Hyche	District Manager
Sue Delegal	District Counsel
Rod Colon	Assistant District Manager
Brenda Richard	District Clerk
Jillian Schertzer	NSID
Donna Holiday	GMS-South Florida, LLC
Joe Brown	Atlantic Concrete & Mechanical, Inc.

The following is a summary of the minutes and actions taken at the September 14, 2016 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order at 5:00 p.m.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the August 25, 2016 Meeting

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the minutes of the August 25, 2016 meeting were approved.

THIRD ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Public Hearing to Consider the Adoption of the General Fund, Heron Bay Commons, Parkland Isles, Heron Bay Mitigation and Debt Service Fund Budgets for Fiscal Year 2017, Resolution 2016-14 and Levy of Non-Ad Valorem Assessments Resolution 2016-15

Ms. Delegal stated as a matter of order our president is not available to execute documents and we have a number of resolutions and agreements that will need execution and I would like a motion to authorize Mr. Hsu to execute documents on behalf of the president with Mr. Morretti to continue in his function executing documents as secretary where necessary. That would apply to all the items before us today on the agenda.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor Mr. Hsu was authorized to sign documents on behalf of the president.

Mr. Hyche stated the next item is a public hearing to consider adoption of the general fund, Heron Bay Commons, Parkland Isles, Heron Bay Mitigation and debt service fund budgets for fiscal year 2017.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the public hearing was opened.

There being no comments or questions,

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the public hearing was closed.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor Resolution 2016-14 was approved.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor Resolution 2016-15 was approved.

SIXTH ORDER OF BUSINESS

**Public Hearing to Adopt Amended Rates,
Fees and Charges for Heron Bay Commons
Facility, Resolution 2016-17**

Mr. Hyche stated the next item is a public hearing to adopt amended rates, fees and charges for the Heron Bay Commons facility, Resolution 2016-17.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the public hearing was opened.

There being no comments or questions,

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the public hearing was closed.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor Resolution 2016-17 was approved.

FIFTH ORDER OF BUSINESS

**Approval of Resolution 2016-16 Approving
the Water and Sewer Proposed Budget for
Fiscal Year 2017**

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor Resolution 2016-16 approving the proposed water and sewer budget and setting the public hearing for October 5, 2016 at 3:00 p.m. in the same location was approved.

SEVENTH ORDER OF BUSINESS

Auditor Selection for Fiscal Year 2016

Mr. Hyche stated in front of you is a copy of the proposals and the audit committee's recommendation.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the audit committee's recommendation of Keefe & McCullough as the no. 1 ranked firm was accepted.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Manager

I. Consideration of Operation and Maintenance Agreement with the City of Parkland

Mr. Colon stated this is an agreement with the City of Parkland for maintenance of a lift station in Pine Trails Park with a condition that they do some upgrades at their expense.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the operation and maintenance agreement with the City of Parkland for the Pine Trails Park lift station was approved subject to review and any non-substantive changes by district counsel.

II. Termination of Dissemination Agreement with Prager & Co., LLC

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the letter of termination of the dissemination agreement with Prager & Co., LLC was accepted.

III. Consideration of Proposal from GMS to Provide Dissemination Services

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the proposal from GMS to provide dissemination services was approved.

IV. Approval of Purchase of Genie Lift 3422 in the amount of \$58,000

Mr. Colon stated our staff researched the type of lift that we would use at this facility and it is under the purchasing threshold.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the purchase of a Genie Lift 3422 from General Rental Center in the amount of \$58,000 was approved.

V. Consideration of Proposal for New Engine, New Gearhead and Rebuild Pump at Heron Bay Pump Station in the amount of \$152,554.40

Mr. Colon stated usually we would go out to bid for this amount of money but because we are in the rainy season and this is one of the major pumps and it needs immediate repair we obtained two quotes and one company withdrew their quote.

Mr. Hsu asked is this reasonable?

Mr. Colon responded it is reasonable for a brand new pump and everything they are doing and this is what we estimated the price to be.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the proposal from B&B Building Systems for a new engine, new gearhead and to rebuild the pump at Heron Bay Pump Station in the amount of \$152,554.40 was approved.

VI. Consideration of Proposal to Replace Gearhead and Rebuild Pump No. 14 at Station No. 1 in the amount of \$26,187.50

Mr. Colon stated this pump can be salvaged and we recommend repair and not replacement.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the proposal from B&B Building Systems to replace gearhead and rebuild pump no. 14 at station no. 1 in the amount of \$26,187.50 was approved.

B. Attorney

There being none, the next item followed.

C. Engineer


Mr. Brown updated the board on the status of permitting and construction at the plant site.

NINTH ORDER OF BUSINESS


Approval of Financials and Check Registers

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the financials and check registers were approved.

On MOTION by Mr. Hsu seconded by Mr. Morretti with all in favor the meeting adjourned at 5:15 p.m.



Vincent Morretti
Secretary



Mark Capwell
President